

Person Specification – Engagement Coordinator – Children and Youth

PERSON SPECIFICATION

Post: Engagement Coordinator – Children and Youth

Attributes	Essential	Desirable	Method of Assessment
Qualifications	Nationally recognised qualification in Children’s, Youth or Community work or equivalent experience evidenced for the role.		Q
		Professional qualification at degree level or membership of a professional body.	Q
		A recognised Biblical, theological or practical mission qualification	Q
Proven Ability	Significant proven ability in children’s, youth or community work in a paid or voluntary capacity		A, I
	Proven ability of undertaking and enabling consultation and participation of children and young people.		A/I
	Ability to deal with and relate to young people by earning their respect and trust		E/I
	Proven ability of organising and leading children and youth events		A/I
	Strong management and leadership skills		A/I
	Proven ability of networking and establishing working relationships/partnerships (This will include parents/caregivers, church members and organisations relevant to the work)		A/I
	Proven ability of working with children and young people from a diverse range of backgrounds and needs.		A/I
Knowledge & Skills	Knowledge of good practice in children’s and youth ministry		A/I
	Creativity in designing new and engaging ways to learn about Christian life and faith		E/I
	Excellent communication and interpersonal skills		A/I

PERSON SPECIFICATION – ENGAGEMENT COORDINATOR – CHILDREN AND YOUTH

	Knowledge of Safeguarding and child protection procedures		A/I
	An awareness of the needs and issues affecting young people today, of children and youth culture and children and youth issues.		A/I
	Knowledge and understanding of inclusive work with children and young people; including additional needs		A/I
	Computer skills to use a variety of packages to input and retrieve information		A/I/Q
Special Qualities or Aptitudes	An active committed Christian. Evident relationship with and belief in, God and involvement in the church		A/I
	Ability to work on your own and as part of a team		A/I
	Ability to organise yourself in order to manage your workload efficiently		A/ I
	Ability to establish positive and productive relationships with children, young people and adults		A/I
	Ability to recognise and develop the gifts of others and foster an environment of participation in particular of children and young people		E/I
	The ability to plan and deliver activities that are underpinned by principals of participation and spiritual exploration leading to faith formation.		A/I
	Ability to recruit, train and supervise a team of volunteers/ sessional children and youth workers		A/I
	Ability to communicate orally with a range of different audiences (children, young people, professionals, church members etc)	Able to lead Worship	A/I
Any Other Requirements	This post holds a genuine occupational requirement for the post holder to be a Christian.		
	Satisfactory criminal record clearance		Criminal record clearance certificate.

A – Application form; I – Interview; E – Exercise; Q – proof of qualification (certificates or transcripts)